

Policy on Admission in 1st Year MBBS

1. In pursuant to PM&DC regulation 2018, the UHS Lahore will be a admitting university in Punjab for admission in 1st year MBBS, however at college level following admission committee is constituted to deal all admission matters after receiving selection list from the UHS.

- | | |
|---------------------|---|
| a. President | Principal, RMDC |
| b. Members | Prof Dr. Atiya Mubarak Khalid (Senior HOD)
Prof Dr. Kamran Khalid (Dir DME)
Col (R) Wajahat Ahsan Qureshi (Dir Finance) |

2. Prof Dr. Atiya Mubarak Khalid is nominated to collect the selection list original application forms and documents of the selected candidate on the date specified by the UHS.

3. On receipt of selection list, the admission committee shall contact the selected candidates as per the contact information given on their application forms through phone / e-mail / call letters and ask them to report to the Rahbar Medical & Dental College and deposit fee on the given date, failing which his / her admission will be cancelled and the seat will be declared vacant.

4. The admission committee shall report the vacancy position in RMDC in case of non-joining of candidate(s) of the First Selection List Vacancy position will also be communicated to UHS on Fax no 042-99231212 or at e-mail address dit@uhs.edu.pk.

5. A separate online account for the candidates to deposit fee will be opened in the bank. Account number will be displayed on the college website and

also mentioned in call letters / sms and e-mails. The account number will also be communicated to the UHS in compliance to instructions of the UHS. The fee challan form will also be displayed on website.

6. On arrival of candidates for admissions, their requisite documents per UHS criteria will be collected and verified by the admission committee following faculty members will assist the committee.
 - a. Dr. Saima Rizwan, Physiology
 - b. Dr. Naseer Ahmed Raja, Community Medicine
 - c. Dr. Abdul Waheed, Forensic Medicine
7. In order to facilitate the candidates / parents regarding “**Life Insurance Policy**” (compulsory in light of UHS instructions contained in advertisement) Efu Life Insurance Company engaged for providing “Education Protection and investment scheme”. Their officials along with necessary resources will establish a counter / desk in the admission cell for provision of service to the students during admission process.
8. The admission committee shall be responsible to relieve and receive the upgraded candidates from and to RMDC file and fee (without deduction) will be transferred accordingly.
9. Vacancy position after display of 2nd selection list / up gradation list shall be communicated by the RMDC to the university on date specified by the UHS.
10. The UHS shall display the 3rd selection list / up gradation list. Again the same procedure of up gradation will be followed by the admission committee, RMDC as was done after the first and 2nd list.

11. More selection / up gradation lists may be displayed by the UHS depending upon the vacant seats.

12. The total annual admission in an MBBS course shall not exceed from the allocated strength by UHS/PM&DC for 2018-2019.

Reference:

UHS policy for central induction issued vide UHS letter no UHS/M&P-18/408 dated 9th Nov 2018

Prof Dr. Sardar Fakhar Imam
Principal
Rahbar Medical & Dental
College